

GREAT BARRINGTON COMMUNITY PRESERVATION COMMITTEE

APPLICATION FOR CPA FUNDING – Step 2

Date Received (for office use only) _____

All applicants submitting Step 2 must include a copy of their Step 1 application.

All applicants must answer questions 1-11, and question 19. For question 12-18, only answer questions that are applicable to your CPA area. For example, if your project has to do with Historical Preservation but does not include Housing, then you may skip questions 12, 13 and 14, but you must answer all questions under the subheading "Historical Preservation Projects."

You may attach additional sheets as necessary to answer the numbered questions, up to a maximum of 8 additional pages of narrative. These additional pages must be formatted with a minimum 11 point font, 1 inch margins. If your project combines two or more CPA priorities, such as Community Housing AND Open Space, then you must answer ALL questions under both of those 2 subheadings and you may include up to 10 additional pages of narrative. (Please note Open Space and Recreation is considered one CPA priority.)

All pages must be numbered. Please number each attached Page 1 of 8, Page 2 of 8, etc. If your answers are on separate sheets, also number each answer so that it corresponds with the number of the question you are answering.

Applicant Name Town of Great Barrington Cemetery Commission / DPW

Project Name Cemetery Monument Resetting Phase 1

Project Address Elmwood Cemetery, 90 Stockbridge Road

Assessor's Map 37 & 12 Lot 37-18-0 & 12-46-0

Property Deed Book / Page _____ / _____

1.) Project Budget (list all sources and uses, including grants, fundraising, etc.)

Total CPA funds requested: \$ 75,000

Fill in the chart below showing all project sources and uses, including requested CPA funds:

Source Name	Amount	% of total	Used for	Committed?
CPA	\$75,000	100%	Procurement & Monument Resetting	
Total budget:		\$75,000		

Attach additional budget sheets or project budget if necessary. Budget pages do not count towards the 8 page limit. Be sure to include project management, oversight, engineering, and administrative costs that may be incurred. Describe all funding that has been sought and/or is available for this project.

2.) Timing of Funds: Describe when CPA funds and other funding sources are to be received.
July 1st, 2026

3.) Existing use or deed restrictions, permanent easements, historic designations, special permits, etc. if any:
none

4.) Proposed Use or Deed Restrictions after Project Completion (in accordance with CPA rules):
none

5.) Describe the project team, including project management personnel, design professionals, contractors, and other applicable consultants, their relevant experience, so forth. Attach additional pages/resumes as needed.

Cemetery Commission, DPW Building & Grounds & Low Bid Contractor

Additional Information: These pages do not count towards the 8 page limit. Attach additional information as appropriate, for example:

- Project timeline;
- Plans or drawings stamped and signed by an Engineer or Architect as appropriate;
- Photographs;
- Map showing project location in town;
- Ownership letters or site control verification;
- Budgets;
- Feasibility studies;

- Existing conditions reports or needs assessments;
- Letters of support;
- Resumes and experience of key personnel;
- For Historic Preservation projects, if the project is not State Register-listed, the applicant must provide a letter from the Historical Commission which details the significance of the project to Great Barrington's history, culture, architecture or archeology.

Funding Considerations

6.) Consistency: Describe how the proposed project is consistent with the Community Preservation Plan and with the Great Barrington Master Plan.

The Elmwood Cemetery has been declared as having historical significance by the Great Barrington Historic Commission. Preserving the deteriorating monuments will preserve them for future generations.

7.) Town Projects: Is the proposed project for a town-owned asset? Yes No
If yes, please describe funding options. For example, what portion of the project budget is CPA funding? If CPA funds are not received, what are the alternative funding options, if any?

The town's current budget situation does not have funding available to perform this historic preservation project. If CPA funds are not received the project will not be under taken.

8.) Public Benefits: Describe the public benefits of the project.

This project will preserve the historic significance of many monuments at the Elmwood Cemetery.

9.) Leverage: Will the CPA funds be used to leverage or supplement other funding for this project? Please explain other sources and whether they have been committed.

No.

10.) Community Input and Support: Describe any community input, meetings and/or support that you have for your proposed project. Include support letters as applicable (they will not be counted towards the 4-page limit). Letters should be unique and not reproduced form letters.

The Cemetery Commission has initiated this request. This Historic Commission has voted to recognize the Elmwood Cemetery as having historic significance.

11.) Permits: Describe permits that may be required, the status of those permits or applications, and/or when the applications will be submitted and permits received.

None

Affordable Housing Projects

12.) Affordable Housing Projects: Clearly describe how the project meets the Affordable Housing goals of the Community Preservation Plan.

n/a

13.) Affordability Level(s):

<u>n/a</u> _____ % of area median income	no. of units _____
<u>n/a</u> _____ % of area median income	no. of units _____
<u>n/a</u> _____ % of area median income	no. of units _____

14.) Other Information: Describe any other relevant information about the project and the site. For example: Is the site zoned for the proposed use and if not what is the plan for zoning approvals; does the project reuse a building or previously-developed site? Is the site or could the site be contaminated and if so what is the plan for remediation?

None

Historic Preservation Projects

Applicants should note: all CPA-funded historic preservation projects must comply with the US Secretary of the Interior's standards for the treatment of historic properties.

15.) Historic Preservation Projects: Clearly describe how the project meets the Historic Preservation goals of the Community Preservation Plan.

The Historic Commission has determined the Elmwood Cemetery as having historic significance to the town. This project will involve correcting 20-25 of the 8 monuments that have fallen over, 40 monuments that are leaning heavily ready to topple. The exact number of monuments to be corrected will depend on the results of the bidding process.

16.) Other Information: Describe any other relevant information about the project and the site. For example: is the site zoned for the proposed use and if not what is the plan for zoning approvals; does the project reuse a building or previously-developed site; is the site or could the site be contaminated and if so what is the plan for remediation.

None

Open Space and Recreation Projects

17.) Open Space and Recreation: Clearly describe how the project meets the Open Space and Recreation goals of the Community Preservation Plan.

n/a

18.) Other Information: Describe any other relevant information about the project and the site. For example: Is the site zoned for the proposed use and if not what is the plan for zoning approvals? Does the project reuse a building or previously-developed site? Is the site or could the site be contaminated and if so what is the plan for remediation.

Certification

19.) This application was prepared, reviewed, and submitted by:

Name: Water Atwood / Joe Aberdale

Ph: 413-717-8603 Email jaberdale@townofgb.org

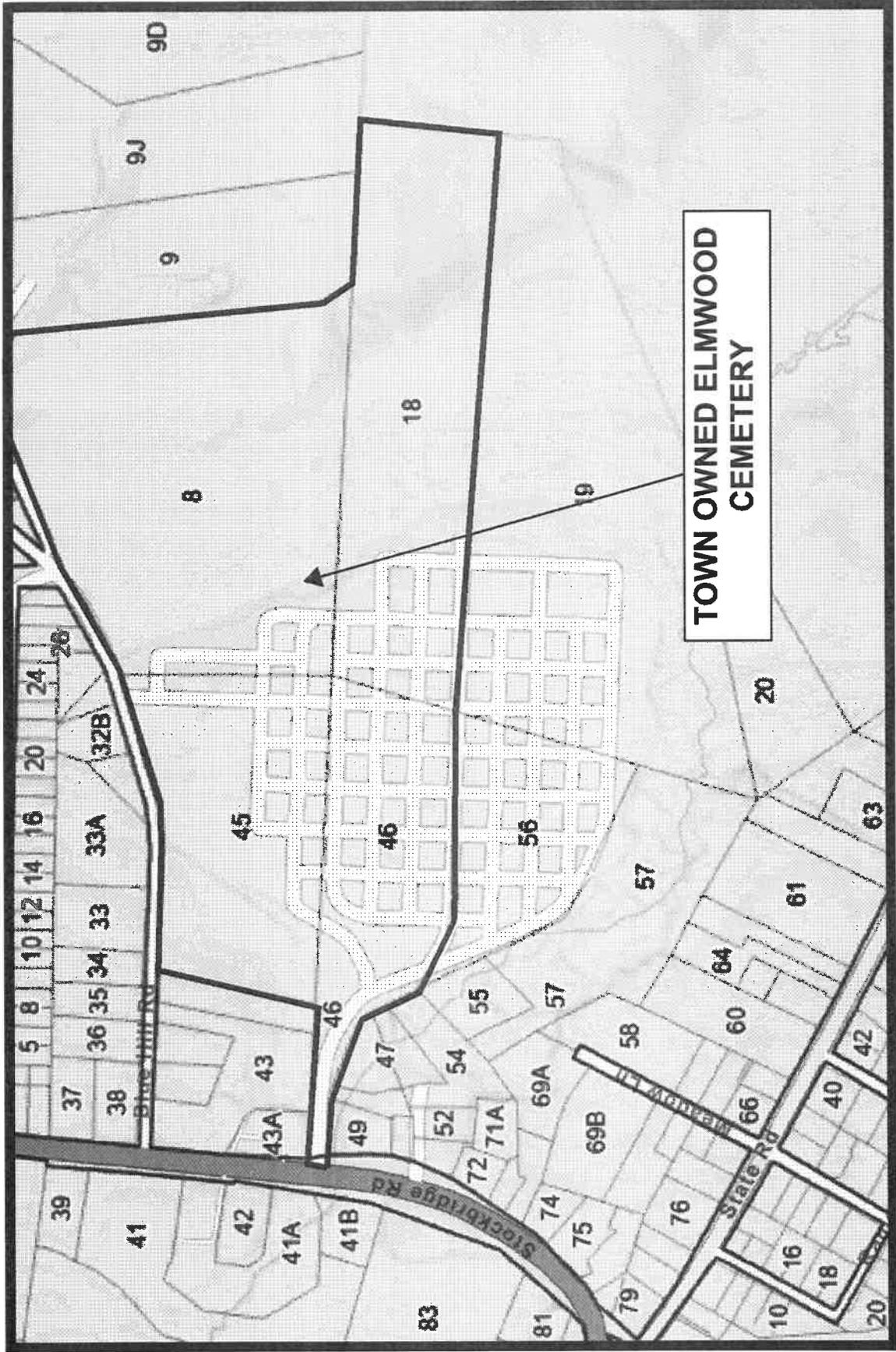
I hereby certify that all of the above and included information is true and correct to the best of my knowledge. [For non-municipal applicants only: I further declare my willingness to enter into a Contract with the Town of Great Barrington to govern the use and expenditure of CPA funds.]

Signature: _____

Date: 12/3/21

All hard copies of the entire application package, and one PDF of the entire application package, are due prior to the 4:00 PM deadline.

Number all pages.



LOCATION PLAN



CAI Property Card

Town of Great Barrington, MA

GENERAL PROPERTY INFORMATION	BUILDING EXTERIOR
LOCATION: 90 STOCKBRIDGE RD ACRES: 8.19 PARCEL ID: 012.0-0000-0046.0 LAND USE CODE: 931 CONDO COMPLEX: OWNER: TOWN OF GREAT BARRINGTON CO - OWNER: ELMWOOD CEMETERY MAILING ADDRESS: 334 MAIN ST RM 208 GT BARRINGTON, MA 01230-1832 ZONING: R2 PATRIOT ACCOUNT #: 862	BUILDING STYLE: UNITS: 0 YEAR BUILT: FRAME: EXTERIOR WALL COVER: ROOF STYLE: ROOF COVER:
	BUILDING INTERIOR
SALE INFORMATION SALE DATE: BOOK & PAGE: SALE PRICE: SALE DESCRIPTION: SELLER:	INTERIOR WALL: FLOOR COVER: HEAT TYPE: FUEL TYPE: PERCENT A/C: # OF ROOMS: 0 # OF BEDROOMS: 0 # OF FULL BATHS: 0 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 0 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES:
PRINCIPAL BUILDING AREAS	
GROSS BUILDING AREA: 0 FINISHED BUILDING AREA: 0 BASEMENT AREA: 0 # OF PRINCIPAL BUILDINGS: 0	
ASSESSED VALUES	
LAND: 167,100 YARD: 21,700 BUILDING: 0 TOTAL: \$188,800	
SKETCH	PHOTO
<p style="text-align: center; font-size: 2em;">NO SKETCH AVAILABLE</p>	<p style="text-align: center; font-size: 2em;">NO PHOTO AVAILABLE</p>





CAI Property Card

Town of Great Barrington, MA

GENERAL PROPERTY INFORMATION	BUILDING EXTERIOR	
LOCATION: BLUE HILL RD ACRES: 14.31 PARCEL ID: 037.0-0000-0018.0 LAND USE CODE: 903 CONDO COMPLEX: OWNER: CEMETERY CO - OWNER: MAILING ADDRESS: ZONING: R2 PATRIOT ACCOUNT #: 3724	BUILDING STYLE: UNITS: 0 YEAR BUILT: FRAME: EXTERIOR WALL COVER: ROOF STYLE: ROOF COVER:	
	BUILDING INTERIOR	
<th data-bbox="126 688 964 728">SALE INFORMATION</th> <td data-bbox="964 577 1487 1293" rowspan="5"> INTERIOR WALL: FLOOR COVER: HEAT TYPE: FUEL TYPE: PERCENT A/C: # OF ROOMS: 0 # OF BEDROOMS: 0 # OF FULL BATHS: 0 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 0 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES: </td>	SALE INFORMATION	INTERIOR WALL: FLOOR COVER: HEAT TYPE: FUEL TYPE: PERCENT A/C: # OF ROOMS: 0 # OF BEDROOMS: 0 # OF FULL BATHS: 0 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 0 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES:
SALE DATE: BOOK & PAGE: SALE PRICE: SALE DESCRIPTION: SELLER:		
PRINCIPAL BUILDING AREAS		
GROSS BUILDING AREA: 0 FINISHED BUILDING AREA: 0 BASEMENT AREA: 0 # OF PRINCIPAL BUILDINGS: 0		
ASSESSED VALUES		
LAND: 151,400 YARD: 0 BUILDING: 0 TOTAL: \$151,400		
SKETCH	PHOTO	
<p>NO SKETCH AVAILABLE</p>	<p>NO PHOTO AVAILABLE</p>	

ELMWOOD CEMETERY TIME LINE

	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	2027	Apr-27	May-27	Jun-27	Jul-27	Aug-27	Sep-27	Oct-27
CPA Funds Available	█													
RFP Creation		█												
Procurement				█										
Contract Award					█									
Monument Preservation						█								

BUDGET ESTIMATE MONUMENT SETTING

Labor

Mason	30	\$ 135.00	/hr	\$ 4,050.00
Operator	30	\$ 140.00	/hr	\$ 4,200.00

Equipment

Mini Excavator	30	\$ 85.00	/hr	\$ 2,550.00
Single Axle	30	\$ 75.00	/hr	\$ 2,250.00
Monument Wagon	30	\$ 65.00	/hr	\$ 1,950.00

Materials

Allowance per Monument	10	\$ 250.00	/monument	\$ 2,500.00
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Sub-Total for 10 Monuments: \$ 17,500.00

15% Allowance: \$ 2,625.00

Total for 10 Monuments: \$ 20,125.00

Estimate per Monument: \$ 2,012.50

Design & RFP Package	\$ 12,500.00
Procurement	\$ 5,500.00
Monument Resetting	\$ 40,250.00
Restoration & Preservation Oversight	\$ 5,000.00

Sub-Total: \$ 63,250.00

Contingency \$ 9,487.50

Estimated Total: \$ 72,737.50

Great Barrington Historical Commission

c/o Selectmen's Office

Town Hall

334 Main Street

Great Barrington, MA 01230

Malcom Fick, Chairman • 413-645-3060 • Malcolm.fick@gmail.com

November 19, 2025

Ms. Karen Smith, Chairperson
Community Preservation Committee
Town of Great Barrington
334 Main Street Great Barrington, MA 01230

RE: Community Preservation Application for Elmwood Cemetery

Dear Chairperson Smith and Members of the Community Preservation Committee:

During its meeting on August 18, 2022, the Great Barrington Historical Commission voted that "the Elmwood Cemetery is determined to be culturally and historically significant to the Town of Great Barrington" and thus qualifies for CPA historical consideration.

Sincerely,

Malcolm Fick
Chairman

Historical Commission Meeting Minutes – Draft

DATE: November 18, 2025

TIME: 5:00 P.M.

PLACE: via Zoom

MEMBERS PRESENT: Gary Leveille, Malcolm Fick, James Mercer, Abby Schroeder, Carrie Chen

MEMBERS NOT PRESENT: Marilyn Bisiewicz

1. Chairperson Fick called the meeting to order at 5:00 pm.

2. New Business

- Mr. Fick presented a request from DPW to determine if the Water Street Cemetery is of architectural, cultural, or historical significance to the Town for CPA purposes. Gary Leveille pointed to the origin of the cemetery in the 18th Century and the many historical figures buried there.

Mr. Mercer moved that the Water Street Cemetery is determined to be of historical and cultural significance to the Town of Great Barrington. Ms. Schroeder seconded the motion. All voted to approve.

- Mr. Fick presented a request from DPW to determine if the Elmwood Cemetery is of architectural, cultural, or historical significance to the Town for CPA purposes. Mr. Fick said following the 19th Century founding of the cemetery, many famous residents were buried there, including forty nine civil war veterans and other prominent Town citizens.

Ms. Schroeder moved that the Elmwood Cemetery is determined to be of historical and cultural significance to the Town of Great Barrington. Ms. Schroeder seconded the motion. All voted to approve.

3. Other Member Issues

- Mr. Mercer reported that he had an bid for the metal Trolley Shelter sign. Mr. Fick said he would forward the bid to the Town to obtain a purchase order. Mr. Mercer expects a bid for the graphics within a week or two.

4. Citizen's Speak

- Ms. Ruby Chang appealed to the Historical Commission for support of the Ramsdell Library project, emphasizing the historical character of the building and its sad condition.

5. Next Meeting Date – Monday, January 6, 2026, at 5:00 pm at a site to be determined.

6. Adjourn – Without objection, Mr. Fick adjourned the meeting at 5:20 pm.

Historical Commission Minutes –November 18, 2025

Respectfully submitted,

Malcolm Fick
Chair





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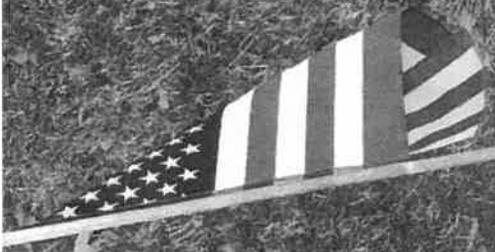
19

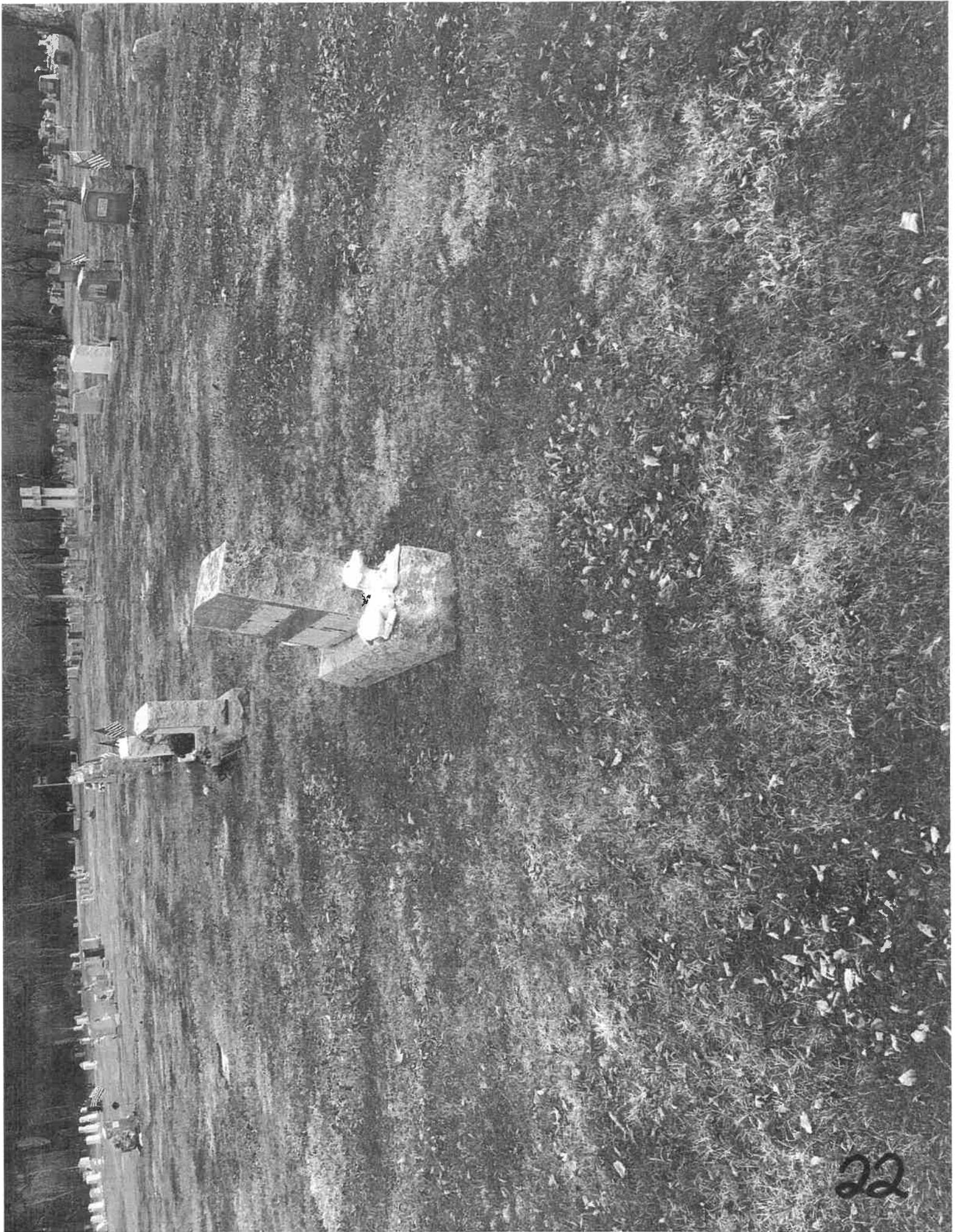




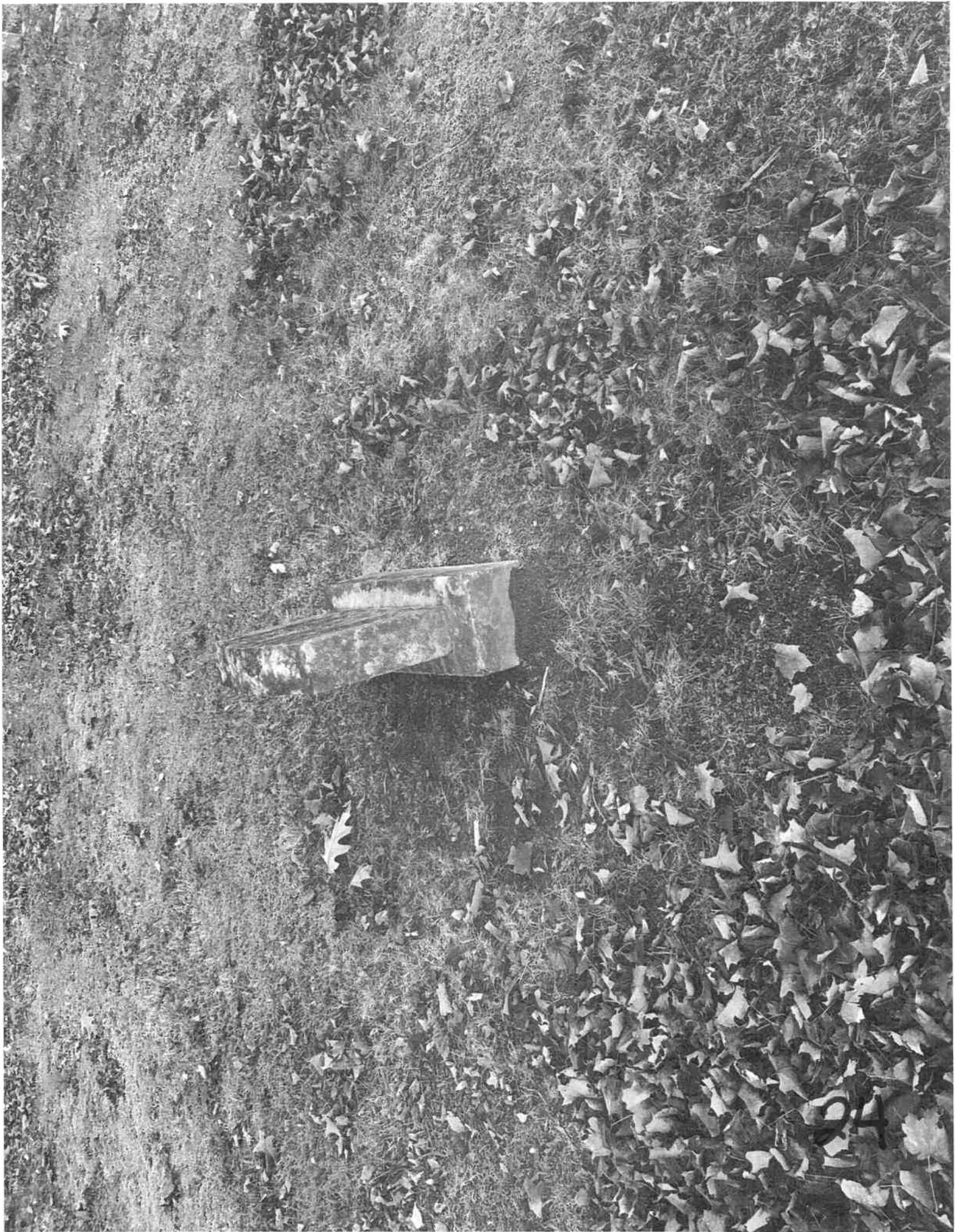
WHITBECK

1889 LARA WHITBECK 1911
THIS WIFE
OF ABLE M. PATTERSON 1908











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